



# Board Meeting Minutes

## December 3<sup>rd</sup>, 2024

**Time: 6:00pm**

**Location: on Zoom**

**In attendance: Robin Burket, Robin Bowen, Cindy Patz, Chris Jeffrey, Christine McDaniel, Julie Wangelin, Camille Nasca**

### **Reports:**

**President – Robin Burket** opened the meeting at 6:03 p.m. with a welcome to the last board meeting of the year.

**Secretary – Cindy Patz** will call for approval of the November Board minutes via email since the attachment didn't go through in time.

**Treasurer – Robin Bowen** presented the monthly account balances and asked if there were questions regarding the financial statements sent via email prior to the meeting.

### **Committee Reports:**

**Hunt Test** – Brian Parker and Kristin Sipus reported that everything is set for the hunt test, and they will check in with Pat Rubrecht, to see if she still needs more volunteers.

**December Specialty** - Camille Nasca reported that Musta El Khorchi has donated bumpers and an additional trophy for Best of Breed. Julie Wangelin asked if the stewards are set and said she could steward.

**CCA/Health Clinic**- Robin Bowen reported that May 3<sup>rd</sup> at MADTA has been selected for the Health Clinic and Blue Ridge Imaging is available that day. They have asked for a 30-dog guarantee and they will bring their trailer, which can be parked out back at MADTA. Robin Bowen said she is in communication with MADTA to see what days are available later in the year for the CCA.

**Finance Committee** – Christine McDaniel reported that the finance committee is planning to meet in January to review the 2024 finances. Next year's Board will discuss any changes to the finance committee.

### **Old Business:**

**Website update** - Cindy Patz and Christine McDaniel gave an update on what has been accomplished since the last meeting. A question was raised about the current cost and estimated launch date since it had been reduced due to the launch taking longer than expected. Cindy reported she is hoping to launch the site by the end of January 2025 depending on if we

can get the final critical pieces in place, like the photo for the home page. She also reported that our current domain name should be maintained and Clubistry will step us through how to link it to the new domain name. Cindy also asked for input for the different pages under the Resources tab, such as AKC Evaluators and obedience clubs to recommend.

**Holiday Party** – Robin Burket reported that she has the invitation flyer put together and will send it to Pat Carlile to be sent to the membership. Since no ballot vote is needed for next year's Board, Robin Burket said she will look at the by-laws to see how to present the slate at the meeting.

### **New Business:**

**New Member Applications** - Christine McDaniel read 1 new application from Emily Kalil in Lakeland, FL for an individual membership. She is sponsored by Ann Rowe. The board voted to approve the application with no opposition.

**2025 Dues Collection (starts mid-November)** - Christine McDaniel reported that she has received 41 renewals and will send another email soon.

**End of Year Awards** – The board finalized the names of this year's recipients and added 2 additional members for certificates of appreciation.

**Field Training Day** – Cindy Patz reported for Kristin Sipus and Brian Parker that there is no training day in December, and they haven't set the schedule for January.

**January Board Meeting** – Robin Burket discussed having the January Board meeting on January 5<sup>th</sup> at 10 a.m. at Cindy Patz's home in Windermere, FL.

**Newsletter** – Chris Jeffrey reported that the newsletter is going out this month. There will be photos and bios of the new board members included, and Camille Nasca and Robin Bowen volunteered to send her any additional brags. Cindy Patz asked how we can support you (Chris) and it was decided to designate someone to take pictures at our February Hunt Test and on Field Training days in addition to the Obedience Events. It was recommended that the chair of each event be responsible for sending photos and information to Chris. Other suggestions included a Member spotlight section and volunteer spotlight at each event.

Camille Nasca motioned to adjourn the meeting and Julie Wangelin seconded the motion. The meeting was adjourned at 7:19 p.m.

**Next General Meeting is December 14<sup>th</sup> at Ann Rowe's home in Sorrento**

**Next Board Meeting is January 5<sup>th</sup> at Cindy's at 10 am. (in person)**