



Board Meeting Minutes **August 6, 2023**

Time: Sunday August 6th, 2023

Location: Zoom

Attendees:

Robin Burket (President), Christine McDaniel (Vice President), Jenny Ford (Secretary), Robin Bowen (Treasurer), Board - Kristin Sipus (only on call for 36 minutes), Kathy Cudak, Michele Throm, Camille Nasca, Pat Kopco, Brian Parker

Absent: Pam Ginn, Lucinda Napoli

Obedience Trial

Andy Hall joined the call to give an update on the Obedience Trail August 11-13. Detailed report was sent directly to all board members and available upon request to any club members.

Welcome:

President: Robin Burket

- Robin called the meeting to order at 6:03 pm

Reports:

Secretary: Jenny

- Michele made a motion to approve the minutes from July 8th board meeting.
Second was made by Christine
All approved so motion passed
- Received Thank you note from both donations to the Everglades and Florida Gulf Coast Club.

Treasurer: Robin Bowen

- Finance update was shared, details available to board and club members upon request.
- Discussed moving money from savings to a CD. Robin will research rates and will send out prior to the next meeting. Based on the annual operating expenses from the finance committee's budget we will decide on amount in the September meeting.

Committee Reports:

Finance Committee (Christine, Jenny, Michele, Pat, and Robin)

- Details of the Financial Guidelines for the club based on AKC recommendations and the Finance committee were sent out to the club today, please review and we will discuss any questions at the September meeting.

Field Training Day (Kristin, Brian)

- Sign-up sheet will be on a clip board at each training day for tracking of liability of the club at the event.
- Christine will send out a report on the YTD income and expenses from the field days.
- Discussion around volunteers at the field training days and if someone goes above and beyond more than just assisting others on their practice runs or are not running dogs, can be counted.

Unfinished Business:

Website next steps (Lucinda)

- Need to follow up with Lucinda on next steps.

Job Descriptions for all positions on board and chairs of committees (Jenny)

- Still need a job descriptions for general board member , Hunt Test Chair, WC/WCX Chair, Specialty Summer, Specialty December, Director of Communications, Email Blasts, and Newsletter.

WC/WCX

- Need to get application in for the event end of October, there is no application fee.
- Who will be chair and secretary for the event is still TBD.

Update on Seminars (Camille, Kristin, and Robin)

- On track for the event on August 19th. There will be a draw for the working spots as there are a few more applicants than available spots.
- If someone needs volunteer hours there are behind the scenes jobs they can do as well.

Charity Contributions (Pat)

- Discussion around how we disperse funds from the National. Maximum amount for one charity recommended to be no more than \$2,500. Prior clubs gave away 30-40% of their profit.
- Robin made a motion that the board will vote on where the donations go to and the amount to donate.
Second was made by Camille
All approved so motion passed
- Information on the recommendations for the charitable donation will be sent out 1 week prior to the next board meeting.

- We will vote on these at the September Board Meeting.

New Business:

New Members (Christine)

- Steve and Denise Jaffe

Email Blasts (Jenny)

- Jenny will reach out to Pat on how the e-mail blasts work.

Nominating committee

- Kristin will be forming a committee next month

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Robin Burket made a motion to adjourn the meeting at 7:51 pm

Second was made by Robin Bowen

All approved so motion passed

Next General meeting is Thursday August 17th at 7 pm on Zoom – Guest Speaker on Reading with Pets

Next Board meeting is September 10th at 6 pm on Zoom